

A Report On Add On Course

Topic: 'Accounting for Beginners'

Date: 4th October to 8th October, **2021**

Time: 4:30pm to 5:30 pm

Venue: Online Zoom Meeting

Join Zoom Meeting

<https://us02web.zoom.us/j/87875518600?pwd=c01aOTdOckdROTlMWWFQMW8vbVV3Zz09>

Meeting ID: 878 7551 8600

Passcode: 846953

No of participants: 57

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The aim of the course was to impart the basic accounting knowledge on Accounting to the participants who do not have enough knowledge on accountancy and the application of the subject in their daily life.

The entire course was designed and divided into different topics and the classes were taken by the faculty members of the Commerce Department.

The resource persons were Prof. Goutam Deb (HOD), Dr. Dipankar Shome, Prof. Rowenna E.L. langrai, Prof. Navin Chettri, Prof. Ruchita Chakraborty and Prof. Nazeema Hayat Barlaskar and the course was attended by students from the departments of Commerce, BSW and BCA .

The participants were involved actively in problem solving, in group discussion, viva test followed by questioner session. The participants were provided with study materials on relevant topics.

The objective of the Add On Course was achieved after receiving positive response through feedback from the participants and this motivated us to organise more such programmes in future which would benefit the students to a great extent.

PROGRAM SCHEDULE

Date	Timing	Topics	Resource Person
4 th October 2022	4:25 pm to 5 pm(Inaugural Ceremony) 5 pm to 6 pm	Basic Accounting	Prof. Rowenna E,L. langrai
5 th October 2022	4:30pm– 5:30pm	Cash Book	Prof. Goutam Deb
6 th October 2022	4:30pm– 5:30pm	Subsidiary Book	Dr. Dipankar Shome
7 th October 2022	4:30pm– 5:30pm	Bank Reconciliation Statement	Prof. Navin Chettri
8 th October 2022	4:30pm– 5:30pm	Receipts & Payment account Income & Expenditure account	Prof. Nazeema Hayat Barlaskar & Prof. Ms. Ruchita Chakraborty
8 th October2022	5:35 pm	Vote of Thanks and Closing Ceremony	Guest: Dr. Baljuda War Nongbri, Dean, St. Edmund's College, Shillong. Prof. Nazeema Hayat Barlaskar

Prof. Goutam Deb, Dr. Dipankar Shome ,
Prof. Rowenna E,L. langrai,
Prof. Navin Chettri, Prof. Nazeema Hayat Barlaskar
and Prof. Ruchita Chakraborty

(Organizing faculty)

Prof. Goutam Deb
(Head, Department of Commerce, SEC)