



St. Edmund's College

(Affiliated to North-Eastern Hill University, Shillong)
Recognised by the University Grant Commission under 2 (f) and 12 (B) of the UGC Act 1956

Laitumkrah, Shillong – 793 003, Meghalaya, India

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To
Smti Samanda N Phanwar,
Programme Manager, Manbha Foundation,
Laitumkrah, Shillong-793003

22.03.2024

Subject: Appointment to the ICC as External Member

Dear Ma'am,

Greetings from St. Edmund's College!

The Management of the College is pleased to nominate you as the External Member (NGO Representative) to the reconstituted Internal Complaints Committee (ICC) of the College. ICC, as you are aware, is a government-mandated committee that is constituted to address Sexual Harassment of Women at Workplace.

As an NGO Representative, you are entitled to receive your allowances as per the College norms. This appointment is with immediate effect for a period of 3 years.

Looking forward to your acceptance.

Sincerely yours,

Br. S. Coelho
Principal i/c

Principal i/c
St. Edmund's College
Shillong