



St. Edmund's College

NAAC Accredited B++

Affiliated to North Eastern Hill University

Recognized by the University Grant Commission under 2 (f) and 12 (B) of the UGC Act 1956

Awarded STAR STATUS COLLEGE (DBT, Govt. of India)



 stedmundscollege@gmail.com

 <http://sec.edu.in>

Details of student grievances including sexual harassment and ragging cases

No	Student Grievances	No of Issue raised	Redressed	Pending	Avg. Time
1	Ragging	-	Each student signs Anti-Ragging Pledge at UGC website. Poster and displays are in place to raise Awareness	Constant Awareness	Nil
2	Attendance of classes & practical's	60	Corrected with HOD data Monthly attendance of the students displayed at the notice board. Students with less attendance are reminded to be more regular in classes. In some cases, parents are called to address the matter.	-	1 week
3	Granting of Leave of Students	114	1-2 days leave through the Head of the department. Others/Medical through the Principal/Vice Principal	-	3-4 days
4	Fee Structure	70	The Fee structure for full 3 years are displayed and made known to the students at the beginning of the session. However, concession in fee for students having genuine reason are granted by the management. Students are allowed sufficient time to clear the fee. Student sponsorship policy is in place and also effort is given for any Scholarship issues.	Continuous Process	1 Week
5	Refund of Fee	48	Fee are refunded on withdrawal of admission as per laid down rules of UGC through Direct Bank Transfer	-	2 weeks

Laitumkhrah, Shillong - 793003, Meghalaya, India



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6	Wi-Fi Campus	85	Dedicated area are Wi-Fi enabled. More spaces are earmarked.	-	-
7	Anomalies in Internal Marks/Practical's	26	The HODs/Exam Committees and the Principal take care of the concerns.	-	2-3 days
8	Delay in getting the University Mark Sheets	101	The college is in constant touch with the university to expedite the matters.	Matters in NEHU hands	-
9	Projectors in Classrooms	20	Every effort is made to provide updated CPU/AV systems along with projectors in the classrooms	Continuous Process	2 days
10	LMS Portal- not user friendly	311	The matter taken care by a dedicated backend team in consultation with the service provider	-	2-3 days
11	Library hours, issuance of books from the Library	75	The Library timings has been extended following the automation of the resources. The students can retain books for extended period of time.	Continuous Process	1 week
12	CUET Coaching Class	20	Effort is being made to start coaching classes for aspiring students wishing to appear CUET PG entrance examination.	-	-
13	Counselling Opportunity	35	College has engaged resource person for career and psychological counselling.	Continuous Process	2 weeks

****** Sexual Harassment – There have been NO COMPLAINTS brought to the attention of the Management. The ICC of the College is continuously monitoring and spreading awareness.**

Principal
(In - Charge)
St. Edmund's College
Shillong - 793003

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