



St. Edmund's College

(Affiliated to North Eastern Hill University, Shillong)
Recognized by the University Grant Commission under 2 (f) and 12 (B) of UGC act 1956
Laitumkrah, Shillong – 793003, Meghalaya, India

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Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee

Date: 23rd July 2022

Venue: Board room of the Vice-Principal's office.

Members who attended the meeting.

1. Prof Monotosh Chakravarty - Vice Principal.
2. Dr (Mrs) B.W. Nongbri - Dean
3. Prof Sumit Deb - Coordinator IQAC
4. Dr(Mrs) Iadeishisha Kharbangar - Member
5. Prof Subhrajyoti Chowdhury - Member and Convenor.

At the onset Prof Chakravarty welcomed all the members and called the meeting to order. He stressed on the importance of the committee which was needed for the overall development of the institution.

After a thread bare discussion the following points were adopted -

1. A google form was to be introduced in the College website where the students may put forward their grievances.
2. The google form will be accessible to the students of the college who are a part of the current 1st, 3rd and 5th Semester only.
3. The google form must contain the Roll Number of the Student so that the student may be identified in order to respond to his/her grievance if it is genuine. The name of the student in the google form may be optional.
4. An email ID should to be created and put on the college website so as to enable the students to put forward their grievances.
5. It was also decided to put up some posters of this committee / cell in certain strategic places of the college so that students are aware of the functioning of this cell/ committee.
6. The google form (<https://forms.gle/tFfVxLMmdwHBmvpE6>) is to accessed by the convenor of the committee only who will constantly monitor the grievances made by students and bring them to the notice of the committee for redressal if necessary.
7. The meeting ended with a vote of thanks to and from the chair.


Vice Principal
Administration
St. Edmund's College
Shillong - 793003