



St. Edmund's College

(Affiliated to North-Eastern Hill University, Shillong)
Recognised by the University Grant Commission under 2 (f) and 12 (B) of the UGC Act 1956

Laitumkhrah, Shillong – 793 003, Meghalaya, India

E-mail: stedmundcollege@gmail.com

Website: <https://sec.edu.in>

From :

Presiding Officer

Internal Committee(IC)

To,

Superintendent of Police ,

East Khasi Hills

Shillong-793002

Dear Sir/Madam,

Date: 24/07/2024



Sub: Submission of Annual Report for the year 2023 under the Sexual Harassment of Women at Workplace (Prevention, prohibition, and Redressal) Act,2013 -Reg.

Please find enclosed the Annual Report under the Section 5.2 of the Sexual Harassment of Women at Workplace (Prevention, Prohibition, and Redressal) Act,2013 pertaining to our establishment , St. Edmund's College, Shillong.

Kindly acknowledge receipt.

Thanking you,

Regards,

Presiding Officer

Ms. Sarmistha Deb

External Member

Smti Samanda N. Phanwar

Principal I/C
St. Edmund's College
Shillong

St. Edmund's College

Internal Committee Members

Mr. Subhrojyoti Choudhury

Mr. Bobby S. Basan

Dr. Anika M.W.K. Shadap

Ms. Shekinah Chalam



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To,

OFFICE OF THE

Superintendent of Police ,

East Khasi Hills

Shillong-793002


Subject: Submission of annual report as per the requirement of Section 5.2 of Sexual Harassment of Women at Workplace(Prevention ,Prohibition and Redressal)Act,2013

Respected Sir/Madam,

We hereby submit the Annual Report of the Internal Committee on Prevention of Sexual Harassment for the calendar year 2023.

- 1.Number of Sexual Harassment complaints received during the year : **NIL**
2. Number of Cases disposed of during the year : **NIL**
3. Number of cases pending as on 31st December : **NIL**
4. No. of workshops/awareness program against sexual harassment carried out during the year 2022-2023:

Sl no.	Description	No. of Employees covered
1	Awareness session for Employees	130


Principal VC
St. Edmund's College
Shillong



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5. Nature of action taken by the employer during the year : N/A as there were no complaints

- IC was constituted on 2018
- The names and contact details of the IC as follows:

SL.No	Name	Designation	Contact Details
1	Ms. Sarmistha Deb	Presiding Officer	9863021031/6009359700
2	Smti Samanda N Phanwar	External Member	98622-33449
3	Mr. Subhrojyoti Choudhury	Male Member	9863097479
4	Mr. Bobby S. Basan	Male Member	9862613395
5	Dr. Anika M.W.K. Shadap	Female Member	9863060012
6	Ms. Shekinah Chalam	Female Member	9863418937

- Summary of the action taken on Complaints of Sexual Harassment:

SL.No	Complaint No.	Complaint	Contact Details	Respondent	Disciplinary Action
	N.A.				

The report has been prepared in compliance of Section 5.2 of Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013

Yours faithfully,

Presiding Officer

Presiding Officer

Ms. Sarmistha Deb

External Member

Smti Samanda N Phanwar

Principal I/C
Principal I/C
St. Edmund's College
Shillong

St. Edmund's College

Internal Committee Members

Mr. Subhrojyoti Choudhury

Mr. Bobby S. Basan -

Dr. Anika M.W.K. Shadap (abs)

Ms. Shekinah Chalam