



St. Edmund's College

(Affiliated to North-Eastern Hill University, Shillong)
Recognised by the University Grant Commission under 2 (f) and 12 (B) of the UGC Act 1956

Laitumkhrach, Shillong – 793 003, Meghalaya, India

E-mail: stedmundscollege@gmail.com

Website: <https://sec.edu.in>

Date: 13 July 2026

COMMENCEMENT OF FIRST SEMESTER 2026

Dear Students,

A warm and heartfelt welcome to all who are beginning their academic journey with us at **St. Edmund's College, Shillong**! We are honoured to have you join our community of learners and leaders.

To guide your transition into college life, an **Orientation Programme** has been scheduled on **3rd and 4th August 2026**. This essential programme will provide you with an introduction to:

- The **NEP 2020 curriculum structure**
- The ethos and life of the campus
- The **College Code of Conduct**
- Key **academic and administrative policies**

This moment marks the beginning of your higher education experience—an invitation to grow not just in knowledge, but in wisdom, responsibility, and purpose.

Important Instructions

- **Attendance is compulsory** for all newly admitted students.
- **At least one parent or local guardian** is required to accompany the student.
- Non-compliance may result in being barred from attending regular classes.
- Students who fail to attend the programme in person along with their parent/local guardian **must report and submit valid documentation** for absence to:
 - Sir Rao, Vice Principal (Academics) for Science departments
 - Sir Rajesh, Director (Student Affairs) for Arts departments
 - Ma'am Jilda, Director (NEP) for Commerce and Professional courses
- **Departmental Orientation** will take place **immediately after the College Orientation** on the same day.



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- **Full regular classes** for the First Semester will commence on **4 August 2026** for all **Arts departments** and on **5 August 2026** for all **Science, Commerce and Professional departments**.

ORIENTATION PROGRAMME SCHEDULE

Venue for All Sessions: College Auditorium, Edmund Rice Block

Day & Date	Time	Departments
3 August 2026, Monday	9:00 AM	1st Semester – Education, English, Geography, History, Khasi
	11:00 AM	1st Semester – Economics, Political Sc., Psychology, Sociology
4 August 2026, Tuesday	9:00 AM	1st Semester – B.Com, BCA, BSW
	11:00 AM	1st Semester – All Science depts.

LOCAL GUARDIANS

ALL outstation students (outside the city of Shillong) must have a registered Local Guardian.

WHO QUALIFIES AS A LOCAL GUARDIAN

- Must be nominated and authenticated by the student's Parent or Natural guardian
- Must be a responsible adult, at least 25 years of age
- Must reside within Shillong city
- A change in the Local Guardian (or contact details) requires re-submission of the Nomination form

ROLES AND RESPONSIBILITIES OF THE LOCAL GUARDIAN

The Local Guardian is expected to:

- Act as the primary emergency contact when Parents are unreachable
- Attend parent-teacher meetings if called by the College
- Be available to receive the student during emergencies or illness
- Co-sign official documents (leave applications, outing permissions) when required



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Please note that the Nomination Form for Local Guardian is attached here, and you are required to print it on A4 paper, fill out the details with the signatures of your Parents and Local Guardian. The Nomination Form is to be submitted after the Orientation Programme.

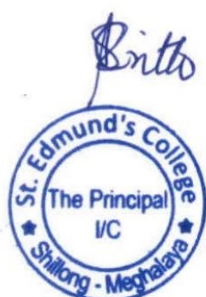
We look forward to meeting you and walking together in this new chapter of your academic and personal growth. May your time at St. Edmund's be marked by excellence, holistic growth and the joy of learning.

With every good wish,

Br. Sunil Britto,

Principal I/C

St. Edmund's College, Shillong



LOCAL GUARDIAN NOMINATION FORM

for all outstation students (outside the city of Shillong)

Student Name:	
College Roll No:	
Complete Current Address of Student:	
Mother's/Natural Guardian's Name:	
Contact Number (WhatsApp number):	
Email Id (if applicable):	
Father's Name:	
Contact Number (WhatsApp number):	
Email Id (if applicable):	
Name of Local Guardian:	
Date of Birth:	
Qualification:	
Complete Current Address of Local Guardian:	
Relationship with the student:	
Contact Number (WhatsApp number):	
Email Id:	
ID proof of Local Guardian attached:	Passport/ Aadhaar / EPIC
Date of Submission:	

We, the undersigned testify that the details above are true and with our consent.

Name and Signature of Parent/Natural Guardian

Name and Signature of Local Guardian