

# St. Edmund's College

OLD JOWAI ROAD, LAITUMKHRAH

SHILLONG, MEGHALAYA 793003



## PROSPECTUS 2026 FOR UG COURSES





- NAAC 'A' Grade College
- A Christian Brother Institution established in 1923
- Affiliated to North-Eastern Hill University (NEHU)
- Shaping futures in the North East for over 100 years
- Unmatched 72 University Position Holders in 2025
- Cutting-edge educational facilities and infrastructure
- Focus on holistic development and value-based education
- An expansive campus in serene and scenic environs
- An illustrious alumni network all over the world



# CONTENTS

PRINCIPAL'S MESSAGE.....	Page 4
EDMUND IGNATIUS RICE.....	Page 5
ST. EDMUND'S COLLEGE.....	Page 6
ADMISSION PROCEDURE.....	Page 8
DOCUMENTS FOR APPLICATION.....	Page 9
ADMISSION OF FOREIGN STUDENTS.....	Page 10
COURSES OF STUDY.....	Page 12
COURSE STRUCTURE FOR FIRST SEMESTER.....	Page 12
CHOICE OF MAJOR SUBJECT.....	Page 13
BACHELOR OF SOCIAL WORK (B.S.W.) .....	Page 15
MINOR SUBJECT.....	Page 16
MULTI DISCIPLINARY COURSES (MDC) .....	Page 17
SKILL ENHANCEMENT COURSES (SEC) .....	Page 18
ABILITY ENHANCEMENT COURSES (AEC) .....	Page 19
VALUE ADDED COURSES (VAC) .....	Page 19
VTC COURSES.....	Page 20
FEES AND MODE OF PAYMENT.....	Page 21
LOCAL GUARDIANS .....	Page 23
COLLEGE HOSTELS.....	Page 24
ATTENDANCE.....	Page 25
ANTI-RAGGING.....	Page 25
EXCEPTIONAL CAMPUS FACILITIES.....	Page 26

# Principal's Message

Dear Young Learners,

Welcome to St. Edmund's College, a beacon of excellence that has shaped generations of trailblazers for over a century! As you step into this vibrant academic community, you become part of a legacy built by countless heroes who have walked these halls before you—leaders, innovators, and change-makers who have left an indelible mark on society.

You are standing at the threshold of boundless opportunities, both inside and beyond the classroom. Society looks to you to be the architects of tomorrow, and our motto, *Facta Non Verba—Deeds, Not Words*—must be your guiding force. Our dedicated faculty is here to inspire, mentor, and challenge you to reach your fullest potential.

At St. Edmund's, we celebrate diversity, fostering deep connections among students from the Seven Sister States of the North East and beyond. You are privileged to embrace the transformative possibilities of NEP 2020, which unlocks new realms of multi-disciplinary learning, skill development, and a dynamic degree program.

This is more than an education, it is a journey of self-discovery, leadership, and impact. Step forward with confidence. Shape the future. Welcome to St. Edmund's College!

With warm regards,

Br. Sunil Britto CFC

# *Blessed Edmund Ignatius Rice*

## **A Legacy of Courage and Compassion**

Born in Callan, Ireland, in 1762, Edmund Ignatius Rice was blessed with comfort in a land where religious persecution had reduced many to poverty and despair.

At seventeen, he left his family farm to apprentice under his uncle, a wealthy merchant in Waterford. Success followed swiftly, and by twenty-five, he was married to Mary Elliott.

But tragedy struck: Mary died just two years later, leaving behind their physically challenged daughter, whom Edmund cherished and cared for throughout his life.

Deeply spiritual and driven by a profound sense of justice, Edmund was torn between a life of monastic prayer and active service. Inspired by a friend's words and the selfless work of the Presentation Sisters, he knew his true calling: to uplift the poor, especially the youth, through education.

In 1802, with unwavering faith, he sold his thriving business and, alone, transformed a humble stable into a school for the destitute of Waterford. His boldness drew others to his cause, giving birth to the Congregation of Christian Brothers. Facing relentless trials, he trusted entirely in Divine Providence, dedicating himself to defending the poor, advocating for justice, and bringing hope to the forgotten.

On August 29, 1844, he passed into eternity, leaving behind a movement that continues to change lives. Today, his Brothers serve in over 400 foundations across 30 countries. On May 5, 1995, Edmund Ignatius Rice was beatified, a lasting testament to his holiness and enduring mission. His spirit lives on in every act of love, service, and education inspired by his extraordinary life.




# St. Edmund's College

## A History of Excellence and Transformation

Founded on a vision of education that transforms, St. Edmund's College, Shillong, has been a beacon of excellence, values, and holistic education for over a century. The Christian Brothers arrived in Shillong in 1915, laying the foundation for St. Edmund's School in 1916. Seven years later, in 1923, the University Section was born, offering Inter-Arts and Inter-Science courses affiliated with Calcutta University. From these humble beginnings, the College has grown into one of North East India's premier institutions, shaping generations of leaders, thinkers, and changemakers.

Over the years, St. Edmund's has continually evolved, expanding its academic offerings to 22 undergraduate and one postgraduate course. It has produced eminent personalities in politics, medicine, engineering, academia, and public service—trailblazers who embody its ethos of integrity, excellence, and service.

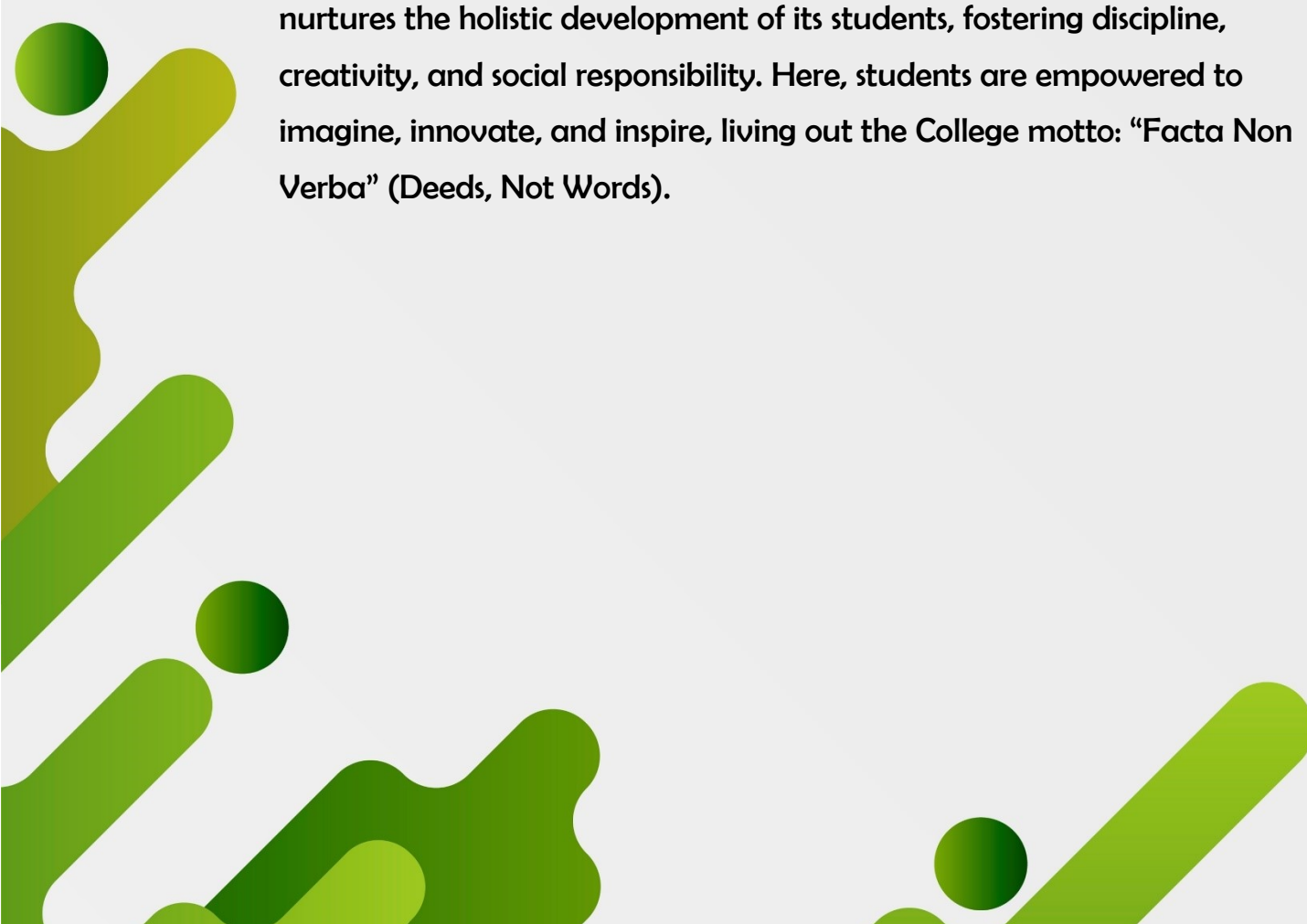
Assessed and accredited by NAAC in four cycles—2003, 2009, 2019, and 2024—the College continues to set benchmarks in higher education. In 2015, it achieved a historic milestone, becoming the first and only college in Eastern India to be awarded STAR STATUS by the Department of Biotechnology, Government of India, recognizing its exceptional programs in Biochemistry, Biotechnology, Botany, Chemistry, Physics, and Zoology.



The momentum continued in 2016, when STAR Funding was extended to Computer Science, Electronics, Environmental Science, and Mathematics, reinforcing the College's standing as a centre of scientific excellence.

Furthering its commitment to cutting-edge research and innovation, St. Edmund's hosts an active research center in Biotech Hub and a Bioinformatics Centre, both funded by the Department of Biotechnology, Government of India. These hubs foster a culture of discovery, providing students and faculty with the resources to pioneer breakthroughs in science and technology.

At St. Edmund's, education is not just about learning—it is about pushing boundaries, exploring new frontiers, and contributing to the world of knowledge with passion and purpose. Beyond academics, the College nurtures the holistic development of its students, fostering discipline, creativity, and social responsibility. Here, students are empowered to imagine, innovate, and inspire, living out the College motto: “Facta Non Verba” (Deeds, Not Words).



# ADMISSION PROCEDURE

- Admissions will be strictly based on merit, determined by CUET scores as per NEHU guidelines for each major subject (refer to section on CHOICE OF MAJOR SUBJECT). The General Aptitude Test (GAT) score may be considered if it is higher, or if the candidate did not appear for the domain subject paper in CUET.
- The remaining seats will be filled through an entrance test and/or based on marks obtained in the Class 12 examination.
- Applicants, parents, and guardians should refer to the College Prospectus before applying.
- Applicants are to submit ONLY ONE application form where different major preferences can be submitted. The first major preference will be considered by the College and that preference can be changed before the final admission.
- Applicants seeking admission to St. Edmund's College
  - a. should seek provisional selection by submitting their CUET UG Application Form starting from April 10 2026, at: <https://secv4.linways.com/v4/adm-applicant/login>.
  - b. After the declaration of the Class 12 result, applicants must update their application form by uploading their Class 12 marksheet.
  - c. After the declaration of the CUET results, CUET applicants must update their application form by submitting their CUET scores and uploading their CUET score sheet.
- Selected candidates will receive a confirmation e-mail. The selected candidates may forfeit their admission if their fees are not paid within 48 hours of the intimation.
- The College follows the State Reservation Policy.
- Candidates of the Congregation of Christian Brothers, other Catholic Religious Congregations, and Seminarians shall be given direct admission, subject to their fulfilling the minimum University criteria for admission in the respective stream/subjects.
- The Secretary of the College Governing Body, supported by the Principal and the Vice Principal (Academics) will be directly responsible for all admissions.
- The Management reserves the right to grant or not grant admission. It also reserves the

right to refuse an application for admission without assigning any reasons for the same.

- The College cannot bear any responsibility for an applicant who does not have the University required norms and through oversight has been admitted to the course.
- In case of withdrawal of admission, fees shall be refunded as per the UGC instruction D.O. No. F.2-71/2022(CPP-II) dated 3<sup>rd</sup> July 2023.
- The College encourages applicants with disabilities to enroll. Such applicants are required to produce a copy of the Disability Certificate duly issued by a competent authority.

## DOCUMENTS FOR APPLICATION

### (a) SCANNED DOCUMENTS REQUIRED FOR ONLINE APPLICATION:

- (i) Recent passport-size photograph of the applicant.
- (ii) Class 10 marksheet.
- (iii) Class 12 marksheet, after the declaration of result.
- (iv) CUET Application form and the CUET score sheet, after the declaration of result.
- (v) ST certificate for Meghalaya Tribal applicants (if applicable).

Note: Online Application without the required documents will not be considered.

### (b) DOCUMENTS REQUIRED BY THE COLLEGE OFFICE FOR UNIVERSITY REGISTRATION (to be collected on the start of the session):

- i. Hard copy of the College Application Form.
- ii. A self-attested copy of the Class 10 marksheet.
- iii. A self-attested copy of the Class 12 marksheet.
- iv. A self-attested copy of the CUET UG 2026 marksheet.
- v. A self-attested ST/SC/OBC certificate (if applicable).
- vi. A copy of the Aadhaar card.

- vii. The ORIGINAL GAP CERTIFICATE issued by a competent authority (applicable for applicants who have a gap of one or more years)
- viii. A Character Certificate from the Principal of the School / College last attended.
- ix. The ORIGINAL Transfer Certificate from the School / College last attended.
- x. The ORIGINAL Migration Certificate for applicants coming from Boards / Universities other than the Meghalaya Board of School Education is to be handed over to the office by 31<sup>st</sup> August 2026.
- xi. A copy of the Disability Certificate duly issued by a competent authority (if applicable).

**Note:**

- The ORIGINAL marksheets of Class 10 and 12 are NOT to be handed to the office under any circumstances.
- Applicants who do not have all the required documents will not be able to register for University Examinations.

## ADMISSION OF FOREIGN STUDENTS

The College has, over the years, drawn students from various foreign countries such as Bangladesh, Nepal, Bhutan, Malaysia, Myanmar, Thailand, Korea, Vietnam, Finland, Afghanistan and other countries. This is a matter of immense pride to us, and we hope to draw ever-increasing numbers of students from around the world as this enhances the cosmopolitan culture of the campus. Both the students and the institution benefit from exposure to different people and different cultures.

The College charges the same fees from foreign students as in the case of the Indian students. Foreign students are given preference in admission to the College Hostels.

### ADMISSION PROCEDURE FOR FOREIGN STUDENTS:

- Foreign students should have all legal documents such as visas and permissions for entry into the country. The student will have to produce the documents when

applying.

- The applicant should have equivalence certification given by the Indian Embassies in their countries signed on their Higher Secondary equivalent examination results.
- On gaining Provisional admission to the course of studies of their choice, applicants are to apply to the Association of Indian Universities (AIU House, 16, Comrade Indrajit Gupta Marg [Kotla Marg], New Delhi 110002) for issuance of an equivalence certificate as the same is required by the North-Eastern Hill University before students can be registered in the University.
- Applicants will be provisionally admitted to the respective courses until the North-Eastern Hill University issues the NOC.
- The College Office (Counter No.4) will provide all assistance possible to students in this matter.

## *Celebrating diversity and communion*



# COURSES OF STUDY

- The College conducts undergraduate courses which are affiliated to North-Eastern Hill University in Bachelor of Arts, Bachelor of Science, Bachelor of Commerce, Bachelor of Social Work and Bachelor of Computer Applications. The College will follow the North-Eastern Hill University norms.
- The duration of the Degree Course is six or eight semesters, which is equivalent to three or four years as per University OC 8 and RC 12.
- The College holds semester examinations as per the University schedule. After the completion of each semester, the student continues in the next semester after due registration.
- The Degree courses in the College are full-time courses. There are no provisions for “Private” or “Part-Time” or “Non-collegiate candidates”.

## COURSE STRUCTURE FOR FIRST SEMESTER

With the introduction of the NEP 2020 in the country, we are glad that NEHU has implemented the same, starting in August 2023. This is a bold move by the University, which gives the students a plethora of academic and non-academic, skill-based learning.

Hence, the students of First Semester UG must select:

- a. One Major Course;
- b. One Minor Course;
- c. One of the Multidisciplinary Courses (MDC);
- d. One of the Value Added Courses (VAC);
- e. One of the Skill Enhancement Courses (SEC);
- f. One of the Ability Enhancement Courses (AEC).

COURSE CATEGORY	COURSE	CREDITS	REMARKS
MAJOR	e.g. English Major	4	Student to choose one course
MINOR	e.g. History Minor	4	Student to choose one course from another department
MDC		3	Student to choose one course out of the offered courses by the college under each category
AEC		3	Student to choose either English or MIL (Khasi) and continue the same in 2 <sup>nd</sup> Semester.
SEC		3	Student to choose one course out of the offered courses by the college under each category
VAC	VAC 104	3	Compulsory
Total		20	

## CHOICE OF MAJOR SUBJECT

COURSES	STREAM ELIGIBILITY	CUET PAPERS MAPPED AS PER NEHU GUIDELINES	APPLICATION ELIGIBILITY FOR NON CUET APPLICANTS
B.A. ECONOMICS	Any Stream in Class 12	101 English, 309 Economics, Business Economics/ 501 General Aptitude Test,	To apply 55 percent aggregate in Class 12, 50 percent in Class 12 Economics and 50 percent in Class 10 Mathematics is necessary.
B.A. EDUCATION	Any Stream in Class 12	101 English, 501 General Aptitude Test/ 324 Psychology,	To apply 55 percent aggregate in Class 12 is necessary.

<b>B.A. ENGLISH</b>	Any Stream in Class 12	101 English, 501 General Aptitude Test	To apply 55 percent aggregate in Class 12, 55 percent in English is necessary.
<b>B.A. GEOGRAPHY</b>	Any Stream in Class 12	101 English, 313 Geography, Geology/501 General Aptitude Test	To apply 55 percent aggregate in Class 12 is necessary.
<b>B.A. HISTORY</b>	Any Stream in Class 12	101 English, 314 History/501 General Aptitude Test	To apply 55 percent aggregate in Class 12, 50 percent in History is necessary.
<b>B.A. KHASI</b>	Any Stream in Class 12	101 English, 501 General Aptitude Test	To apply 45 percent aggregate in Class 12 is necessary.
<b>B.A. POLITICAL SCIENCE</b>	Any Stream in Class 12	101 English, 323 Political Science/501 General Aptitude Test	To apply 55 percent aggregate in Class 12, 50 percent in Political Science is necessary.
<b>B.A. SOCIOLOGY</b>	Any Stream in Class 12	101 English, 326 Sociology/501 General Aptitude Test	To apply 55 percent aggregate in Class 12 is necessary.
<b>B.A./B.Sc. PSYCHOLOGY</b>	Any Stream in Class 12	101 English, 324 Psychology/ 501 General Aptitude Test	To apply 55 percent aggregate in Class 12 is necessary.
<b>B.Sc. BIOCHEMISTRY</b>	Science Stream in Class 12	101 English, 304 Biology/ 501 General Aptitude Test	To apply 55 percent aggregate in Class 12 Science is necessary.
<b>B.Sc. BIOTECHNOLOGY</b>	Science Stream in Class 12	101 English, 304 Biology / 501 General Aptitude Test	To apply 55 percent aggregate in Class 12 Science is necessary.
<b>B.Sc. BOTANY</b>	Science Stream in Class 12	101 English, 304 Biology / 501 General Aptitude Test	To apply 55 percent aggregate in Class 12 Science, 55 percent in Biology is necessary.

<b>B.Sc. CHEMISTRY</b>	Science Stream in Class 12	101 English, 306 Chemistry/501 General Aptitude Test	To apply 55 percent aggregate in Class 12 Science, 55 percent in Chemistry is necessary.
<b>B.Sc. COMPUTER SCIENCE</b>	Science Stream in Class 12	101 English, 308 Computer Science/ 501 General Aptitude Test	To apply 50 percent aggregate in Class 12 Science is necessary.
<b>B.Sc. ELECTRONICS</b>	Science Stream in Class 12	101 English, 322 Physics/501 General Aptitude Test	To apply 50 percent aggregate in Class 12 Science is necessary.
<b>B.Sc. ENVIRONMENTAL SCIENCE</b>	Science Stream in Class 12	101 English, 307 Environmental Science/501 General Aptitude Test	To apply 50 percent aggregate in Class 12 Science is necessary.
<b>B.Sc. MATHEMATICS</b>	Science Stream in Class 12	101 English, 319 Mathematics/ 501 General Aptitude Test	To apply 55 percent aggregate in Class 12 Science, 55 percent in Mathematics is necessary.
<b>B.Sc. PHYSICS</b>	Science Stream in Class 12	101 English, 322 Physics/ 501 General Aptitude Test	To apply 55 percent aggregate in Class 12 Science, 55 percent in Physics is necessary.
<b>B.Sc. ZOOLOGY</b>	Science Stream in Class 12	101 English, 304 Biology/ 501 General Aptitude Test	To apply 55 percent aggregate in Class 12 Science, 55 percent in Biology is necessary.
<b>B.Com. BACHELOR OF COMMERCE</b>	Commerce or Science Stream in Class 12	101 English, 301 Accountancy - Book Keeping/ 305 Business Studies/501 General Aptitude Test	To apply 50 percent aggregate in Class 12 Commerce or Science is necessary.
<b>B.C.A. BACHELOR OF COMPUTER APPLICATIONS</b>	Any Stream in Class 12	101 English, 308 Computer Science/ 501 General Aptitude Test	To apply 55 percent aggregate in Class 12 and 50 percent in Class 10 Mathematics is necessary.

<b>B.S.W. BACHELOR OF SOCIAL WORK</b>	Any Stream in Class 12	101 English, 326 Sociology/ 501 General Aptitude Test	To apply 55 percent aggregate in Class 12 is necessary.
---------------------------------------	------------------------	---	---

**PLEASE NOTE: NO CHANGE IN MAJOR SUBJECT WILL BE ALLOWED ONCE ADMISSION HAS BEEN GRANTED.**

## BACHELOR OF SOCIAL WORK (B.S.W.)

Kindly note that the course demands students to be engaged in Field Work two days each week and hence, they have to be in good health and ready to face challenges. On being selected the candidate will have to produce a medical fitness certificate from a Government-registered practitioner within two weeks of the commencement of the First Semester session.

The Weekly Field Work, a Rural Camp (in the third semester), and a Study Tour (in the sixth semester) are integral to the course. The semester college fee DOES NOT cover expenses for field trips, rural camps, or study tours; these costs will be determined based on actual expenses incurred.

## MINOR SUBJECT

Students need to choose their Minor Subject immediately after payment of first installment on a first-come, first-served basis from the following options:

SL. NO.	IF YOUR MAJOR IS	THEN YOUR MINOR CAN BE
1	ECONOMICS	Commerce, History, Khasi, Mathematics, Political Science, Sociology
2	EDUCATION	English, Khasi, Geography, History, Political Science, Psychology, Sociology
3	ENGLISH	Education, History, Political Science, Psychology, Sociology
4	GEOGRAPHY	Education, English, Environmental Science, History, Khasi, Mathematics
5	HISTORY	Education, English, Khasi, Geography, Political Science, Sociology
6	KHASI	Education, History, Political Science, Psychology, Sociology
7	POLITICAL SCIENCE	Education, English, Geography, History, Khasi, Sociology
8	SOCIOLOGY	Education, English, Geography, History, Khasi, Political Science
9	PSYCHOLOGY	English, Education, History, Khasi, Sociology
10	BIOCHEMISTRY	Botany, Biotechnology, Chemistry, Environmental Science, Zoology
11	BIOTECHNOLOGY	Botany, Biochemistry, Chemistry, Environmental Science, Zoology
12	BOTANY	Biochemistry, Biotechnology, Chemistry, Environmental Science,

		Zoology
13	CHEMISTRY	Biochemistry, Biotechnology, Botany, Environmental Science, Mathematics, Physics, Zoology
14	COMPUTER SCIENCE	Computer Applications, Electronics, Mathematics, Physics
15	ELECTRONICS	Computer Applications, Computer Science, Mathematics, Physics
16	ENVIRONMENTAL SCIENCE	Biochemistry, Biotechnology, Botany, Chemistry, Geography, Zoology
17	MATHEMATICS	Chemistry, Computer Applications, Computer Science, Economics, Electronics, Physics
18	PHYSICS	Chemistry, Computer Applications, Computer Science, Electronics, Mathematics
19	ZOOLOGY	Botany, Biochemistry, Biotechnology, Chemistry, Environmental Science
20	COMMERCE	Economics, Education, Computer Applications, Mathematics, Psychology
21	COMPUTER APPLICATIONS	Commerce, Education, Electronics, Mathematics, Psychology
22	SOCIAL WORK	Education, English, History, Khasi, Psychology, Sociology

## MULTI-DISCIPLINARY COURSES (MDC)

MDCs are introductory-level courses/papers intended to broaden the intellectual experience & conceptual understanding of students within and beyond different disciplines.

Students need to choose their MDC paper immediately after payment of first installment on a first-come, first-served basis from the following options:

1. **MDC 110 COMMERCIAL ARITHMETIC & ELEMENTARY STATISTICS** – The course will familiarize students with knowledge of essential mathematics & statistics that are applicable to real-life business situations.
2. **MDC 111 CULTURE & SOCIETY** – The course will examine concepts & theories related to culture along with understanding the socio-cultural diversity of India & North East India.
3. **MDC 112 FUNDAMENTALS OF COMPUTER SYSTEMS** – The course will involve comprehension of basic information related to hardware & software, number systems, types of operating systems and networks.

4. **MDC 113 FUNDAMENTALS OF EARTH SYSTEM SCIENCE** – The course provides comprehensive knowledge about planet Earth, geological processes and the formation of minerals and rocks.
5. **MDC 114 FUNDAMENTALS OF LIFELONG LEARNING** – The course will examine concepts & related terms of Lifelong learning and its relevance in the present-day context. It also focuses on Sustainable Development Goals (SDGs) and throws light on government programmes on lifelong learning for youth, women, farmers, etc.
6. **MDC 115 INTRODUCTORY LIFE SCIENCES** – The course aims to familiarize students with concepts of Biodiversity & Importance of Wildlife and conservation, the Origin of life, General Diversity & Classification of Life Forms, the process of evolution, Genes and their role in inheritance.
7. **MDC 117 INTRODUCTION TO PSYCHOLOGY** – The course will identify basic concepts of psychology and apply psychological principles to everyday life. It will examine the relationship between the physical functioning of an organism and its behaviour and pro-social behaviour.
8. **MDC 118 MATHEMATICS IN DAILY LIFE** – The course will familiarize students with everyday banking transactions, and data interpretation. Students will be able to perform basic calculations & measurements and also understand ratios and proportions.
9. **MDC 119 PHILOSOPHY OF CULTURE** – The course will impart the basics of human culture and help develop core concepts of cultural understanding of knowledge & society. It will incorporate belief systems, tribal cultures from NE-India and Indian Culture, along with a focus on the decolonization of knowledge.

## SKILL ENHANCEMENT COURSES (SEC)

These courses are aimed at imparting practical skills, hands-on training, soft skills, etc., to enhance the employability of students.

Students need to choose their SEC paper immediately after payment of first installment on a first-come, first-served basis from the following options:

1. **SEC 130 CYBER SECURITY** – This course will help students with various security concepts and how to apply them in daily cyber use. The course will also help students perform malware and spam e-mail identification, analysis, virus scanning and cleaning and other services using security tools and various existing cyber laws.
2. **SEC 131 MOTIVATION** – This course will demonstrate different aspects on how people are motivated, value outcomes through improved performance, well-being, personal growth and a sense of purpose, propose a pathway to change the way of thinking, feeling and behaving and also willing to work with zeal, initiative, interest and enthusiasm.
3. **SEC 132 PERSONALITY DEVELOPMENT** – This course will comprehend the scope of personality and its development, enable development of core skills for development of self, understand positive personality traits, cultivating skills for successful life.
4. **SEC 133 PUBLIC SPEAKING** – The course will enable the students to overcome the fear of public speaking and enhance their confidence to gain practical experience in effective public speaking.
5. **SEC 134 TEAM BUILDING** – This course will help students to understand the importance of team building, its purpose, team spirit and teamwork. They will be able to effectively address diverse issues relating to team building processes. The students will learn how team building helps in conflict resolution, management and the use of individual talents.

## ABILITY ENHANCEMENT COURSES (AEC)

These courses are designed to help students enhance their skills in communication, language, and personality development. The students will gain awareness of the various artistic expressions emerging out of diverse literary and cultural experiences. The students will also gain the ability to communicate ideas, opinions and values and apply the

knowledge of the subject to real-life situations.

Students need to choose their AEC paper immediately after payment of first installment on a first-come, first-served basis from the following options:

1. AEC 120 ALTERNATIVE ENGLISH
2. AEC 124 MIL-I (KA LITERESHOR KHASI BAD KA KYLLA-KTIEN)

## VALUE ADDED COURSES (VAC)

Value-Added courses are part of the curriculum designed to provide necessary skills to increase the employability quotient and equip the students with essential skills to succeed in life. In Semester I, VAC 140 ENVIRONMENT STUDIES is compulsory for all.

## VTC COURSES

The College offers ten Vocational Education & Training Course (VTC) Courses from Third Semester onwards:

- |               |                          |
|---------------|--------------------------|
| 1) VTC 240.3  | BEE-KEEPING              |
| 2) VTC 241.2  | MUSHROOM CULTIVATION     |
| 3) VTC 242.2  | ELECTRICAL               |
| 4) VTC 242.3  | ELECTRONIC REPAIRING     |
| 5) VTC 243.1  | WEB DESIGNING            |
| 6) VTC 243.3  | COMPUTERIZED ACCOUNTING  |
| 7) VTC 244.2  | EVENT MANAGEMENT         |
| 8) VTC 246.1  | BAKING AND CONFECTIONARY |
| 9) VTC 246.2  | FOOD PROCESSING          |
| 10) VTC 247.3 | FASHION DESIGN           |

**NOTE:** All expenses related to consumable items shall be borne by the students

# FEES AND MODE OF PAYMENT

The total fees are calculated based on the subjects chosen by the student.

## College Fees 2026-2029 Batch

		Amount (in Rs.)
A	SEMESTER FEE	8,240
B	MAJOR FEE	
	Biochemistry	22,130
	Biotechnology	34,790
	Botany	13,630
	Chemistry	15,050
	Commerce	21,900
	Computer Applications	29,910
	Computer Science	22,130
	Economics	8,000
	Education	21,900
	Electronics	12,170
	English	8,000
	Environmental Science	13,630
	Geography	13,630
	History	8,000
	Khasi	8,000
	Maths	8,000
	Physics	14,000
	Political Science	8,000
	Psychology	21,330
Social Work	21,330	
Sociology	8,000	
Zoology	15,050	
C	MINOR FEE	
	Biochemistry	7,240
	Biotechnology	10,860
	Botany	4,810
	Chemistry	5,210
	Commerce	7,170
	Computer Applications	9,460
	Computer Science	7,240
	Economics	3,200
	Education	7,170
	Electronics	4,390
	English	3,200
	Environmental Science	4,810
	Geography	4,810
History	3,200	

	Khasi	3,200
	Maths	3,200
	Physics	4,910
	Political Science	3,200
	Psychology	7,010
	Social Work	7,010
	Sociology	3,200
	Zoology	5,210
D	MDC	1,500
E	SEC	1,500
F	AEC	1,500
G	VAC	1,500
H	VTC	
	Baking and Confectionary	4,000
	Bee-keeping	2,500
	Computerized Accounting	2,500
	Electrical	3,000
	Electronic Repairing	3,000
	Event Management	2,500
	Fashion Design	4,000
	Food Processing	4,000
	Mushroom Cultivation	2,500
	Web Designing	2,500
I	Internship	500

SEMESTER	FEES PAYABLE
First Semester	A+B+C+D+E+F+G
Second Semester	A+B+C+D+E+F+G
Third Semester	A+B+D+E+F+H
Fourth Semester	A+B+H
Fifth Semester	A+B+C+I
Sixth Semester	A+B+H

- During Admission, all candidates will pay a fee of Rs. 15,000. The balance fee for the first semester should be paid by 31<sup>st</sup> August 2026.
- From second semester onwards, the fees need to be paid in ONE installment, by 1st March (for Even Semesters) or 31st August (for Odd Semesters).
- University Exam Fees are NOT included in the Fees mentioned in the table above. It will have to be cleared by the student before his/her respective semester exam.
- The Major subject fee will be the same for all the semesters irrespective of number of papers.

- Should the situation so demand, the fees may be increased even during the semester.
- MBOSE Top Ten Merit List candidates are entitled to 20% fee concession for the first semester. From the second semester onwards, the top student(s) in aggregate marks from every department will be entitled to 20% fee concession.
- The fees mentioned in the above table will be charged for 6 semesters. A separate fee schedule applies to fourth year (semesters 7 and 8) students.
- Should a student decide to leave the college at any time of the session or be expelled from the college, he / she shall be liable to pay the outstanding amount of the “fees payable” for the given Semester.
- The Governing Body of the College, in the year 2002, decided to charge a College Fee, in response to the Government’s letter to Colleges: No. EDN/136/98/466 dt. 2<sup>nd</sup> November 2001, freeing Colleges to enhance fees to meet the payment to College post staff (Teaching and Non-teaching).
- All College Fees have to be paid ONLINE on the Linways portal.
  - a) Go to the College Website [sec.edu.in](http://sec.edu.in)
  - b) Click on Student Login and enter your credentials.
  - c) Click on "My Fees" and then make the payment for the respective semester.

## LOCAL GUARDIANS

All outstation students (outside the city of Shillong) must have a registered local guardian.

### WHO QUALIFIES AS A LOCAL GUARDIAN

- Must be nominated and authenticated by the student's parent or natural guardian
- Must be a responsible adult, at least 25 years of age
- Must reside within Shillong city

## REGISTRATION REQUIREMENTS

At the time of admission, outstation students must submit a Local Guardian Registration Form containing:

- Full name, address, and contact details of the local guardian
- Relationship with the student
- Photo ID proof of the local guardian (Aadhaar card recommended)
- A change in the local guardian (or contact details) requires re-registration

## ROLES AND RESPONSIBILITIES OF THE LOCAL GUARDIAN

The local guardian is expected to:

- Act as the primary emergency contact when parents are unreachable
- Attend parent-teacher meetings if called by the college
- Be available to receive the student during emergencies, illness
- Co-sign official documents (leave applications, outing permissions) when required

## COLLEGE HOSTELS

- The College maintains hostel facilities for the benefit of outstation students.
- The College currently has a Boys' Hostel with a capacity of 50 students and a Girls' Hostel accommodating 30 students.
- Those wishing to apply for a Hostel seat may purchase the Hostel Prospectus from the Rector's Office after admission into the College and submit the form enclosed.
- While meeting the Rector, the applicant should be accompanied by her/his parent (s) and the local Guardian.
- Hostel admission is provided on the basis of merit.
- The students are expected to maintain discipline and a feeling of fraternity with one another in the hostel and the community at large.

# ATTENDANCE

- According to UGC Regulations, a student requires a minimum of 75% attendance. A student having less than the required percentage of attendance is liable to be barred from appearing for the University Examinations.

# ANTI-RAGGING

Ragging in any form (Physical, Verbal and Mental) is totally prohibited in the college and there is an Anti-Ragging Cell in place. Members of this cell are always vigilant that no ragging to freshers / juniors occurs in the College Campus or College Hostels. College Hostel wardens are to immediately report any incident of ragging to the Management. The Principal of the College shall act immediately in response to the information received from the Anti-Ragging Cell/ College Hostel wardens.

Anyone found guilty of ragging and / or abetting ragging, whether actively or passively is liable to be punished in accordance with the “UGC Regulations on curbing the Menace of Ragging in Higher Educational Institutions, 2009”.

Every student must fill in an online Undertaking Registration form as per UGC guidelines using the link:

[https://www.antiragging.in/affidavit\\_registration\\_disclaimer.html](https://www.antiragging.in/affidavit_registration_disclaimer.html)

For more information kindly check the college website:

<https://sec.edu.in/antiragging.php>

Helpline: Dr. V. R. Rao, Vice Principal (Academics). Phone: 9436100128  
Sir Sumit Deb, Director (IQAC). Phone: 9863023788  
Ma'am Iarisa A. R. Dorphang, Department of Social Work UG.  
Phone: 9402161907

# Exceptional Campus Facilities

- i. **RESIDENTIAL FACILITIES:** Hostels for boys and girls.
- ii. **LIBRARY SERVICES:** A Central Library having over 50,000 books and journals with additional departmental libraries.
- iii. **FOOD & FITNESS:** 7 college canteens and food kiosks, an indoor Gymnasium, floodlit football field, and courts for volleyball, basketball (indoor), badminton (indoor).
- iv. **LEARNING INFRASTRUCTURE:** ICT-enabled classrooms, state-of-the-art Science and Computer labs, a Bioinformatics Facility and a Biotech hub.
- v. **TECHNOLOGY & RESEARCH DEVELOPMENT:** College Journal VERITAS, a Central Research facility, VTC workshops, a Language lab, and over 25 add-on courses.
- vi. **HOLISTIC STUDENT SUPPORT:** An Infirmary, an inclusive environment for differently-abled students, a counselling centre, mentoring programs, placement service, and internship opportunities.
- vii. **ENGAGEMENT & LEADERSHIP:** Service-learning programs, NSS, NCC, and over 40 student clubs.
- viii. **CREATIVE & INTELLECTUAL GROWTH:** An annual College magazine and 18 departmental magazines, national and international seminars and MOUs.
- ix. **VIBRANT CAMPUS CULTURE:** The annual Edblazon Festival is a celebration of sports, literary, cultural and performing arts.



**sec.scienceadm@gmail.com**

(Science Stream)

**sec.artsadm@gmail.com**

(Arts Stream)

**sec.comprofadm@gmail.com**

(Commerce and Professional Courses)



<https://sec.edu.in/>

**Facta  
Non  
Verba**

**Deeds  
Not  
Words**



Whatsapp text at +91 9862432280