



St. Edmund's College

Shillong- 793003, Meghalaya, India
Re-Accredited by NAAC with Grade 'A' (2009)



Date: 6th December, 2018

No: SEC/DBT/BIOINFORMATICS/2018-19

e-TENDER NOTICE

On behalf of the Governing Body and the concerned Purchase Committee, sealed quotations affixing crossed IPO of ₹ 100.00 (One hundred only) are invited for the execution/ supply and installation of computers, software's and printers **under Bioinformatics Infrastructure Facility scheme sanctioned by Department of Biotechnology, Government of India, New Delhi**

from approved and eligible Govt. / Private Supplier/ Manufacturer/ authorized dealers/vendors, etc. having valid license. The bid document will be available w.e.f **06-12-2018** to **13-12-2018** (11:00 hrs to 16:00 hrs) with the Biotechnology department on all working days. The bid documents will be received up to 16:00 hrs, on **13-12-2018** (to be dropped in the quotation box at the Department of Biotechnology) and will be opened by the department concerned for verification and preparation of comparative statement.

Intending bidders are advised to procure the quotation papers from the Department of Biotechnology , St. Edmund's College, Shillong.

The bidders may also download the pdf of the tender documents from the website (www.sec.edu.in) and submit the same within the stipulated time.

NB: Only One (1) tender document shall be issued to each Bidder.

Signature



St. Edmund's College

Shillong- 793003, Meghalaya, India
Re-Accredited by NAAC with Grade 'A' (2009)



To

The Chairman, College Purchase Committee

St. Edmund's College,

Laitumkhrah, Shillong-793003

Sub: Quotation for the supply of _____

For the Department of _____

Sir,

I/We have the honour to submit herewith the Quotation for the above mentioned work and am/are willing to execute the same at the rate quoted in Annexure 1 for favour of your kind consideration

My/Our registration No. is _____ of _____

I /We have gone through the detailed quotation document and undertake to execute the work if allotted to me / us as per terms and conditions laid down therein and at the rate quoted by me/us as in Annexure-II

I/We also pledge to execute the work myself/ourselves without subletting to others

I/We, therefore, seal and sign all the Quotation papers and return them, duly filled in original along with an IPO of ₹ 100/- (One hundred only).

Encl: Quotation document in original and self-attested copies of certificate as required

Yours faithfully

Signature of the Bidder with Seal

Dated: _____

Place: _____

Address: _____

Signature



St. Edmund's College

Shillong- 793003, Meghalaya, India
Re-Accredited by NAAC with Grade 'A' (2009)



GENERAL TERMS & CONDITIONS

The vendor must provide the following:

- 1) **Validity:** Quoted rates must be valid for 12 months.
- 2) **Rate:** The rate quoted should not exceed the Company price/ M.R.P. /unit and should be quoted on Door Delivery basis and including of all applicable tax. **Tax amount should be clearly indicated separately.**
- 3) Details of the technical features of the offered equipment
- 4) Standard Technical literature on each of the items offered
- 5) List of reputed organizations/Institutions, where similar orders have been executed (copies of the purchase/work orders will have to be enclosed)
- 6) **Warranty/Guarantee:** The material is quoted with a minimum Warranty/Guarantee period of 12 months after the date of delivery and acceptance at final destination. The rates should be quoted in Indian Rupee/unit. Details of nature and maximum period of warranty offered by the vendor has to be clearly mentioned.
- 7) **Delivery:** The stated delivery of items to St. Edmund's College, Shillong, will have to be done within maximum of 30 days from the date of issue of the Purchase Order. All aspects of safe delivery shall be the exclusive responsibility of the vendor. If the firm fails to deliver the goods within the stipulated time, the purchase order may get cancelled.
- 8) **The bidder must clearly mention the following:**
 - a. *Packing & Forwarding Charge, if any.*
 - b. *Annual Maintenance Contract (AMC) rate (after expiry of warranty period) / Onsite Warranty details is to be clearly indicated – preferably in both comprehensive and non-comprehensive terms, failing which the offer may not be considered even if it turns out to be at the lowest price.*
 - c. *Installation & commissioning charge (including Service Tax), to be shown item-wise extra, if any.*
- 9) Any loss or damage of items before/during delivery would be borne by the supplier only.
- 10) **Dealership Certificate:** Dealer certificate need to be enclosed along with Quotation, if any.



St. Edmund's College

Shillong- 793003, Meghalaya, India
Re-Accredited by NAAC with Grade 'A' (2009)



- 11) **GST Certificates:** GST number clearly will have to be indicated with the quotation to be submitted.
- 12) **Tax Certificates:** Up-to-date GST Returns clearance certificate will have to accompany the quotation to be submitted.
- 13) **PAN/ AADHAR Card for individuals**
- 14) **BANK DETAILS (A CANCELLED SIGNED CHQ) for individuals/ firms**
- 15) Advance payment is not admissible and payment will be made only after complete installation of the items by the supplier to our full satisfaction and bills may be submitted in triplicate. If required, the Purchase Committee may seek the approval of the Sanctioning Authority i.e. Department of Biotechnology, Government of India before making the payment. **The payment will be made through electronic bank transfer.**
- 16) The College Purchase Committee (PC) will award the contract to the bidder whose quotation has been determined to be substantially responsive and who has offered the best price
- 17) The College Purchase Committee (PC) reserves the right to modify/cancel the requirements.
- 18) The College Purchase Committee (PC) reserves the right to accept or reject any or all the quotations without assigning any reason.
- 19) The Sanctioning Authority i.e. Department of Biotechnology, Government of India may terminate the sanction granted to the college and the process of procuring the items in such an eventuality shall be treated as cancelled.

NOTE: The bid documents are not transferable

Signature

Items are listed below



St. Edmund's College

Shillong- 793003, Meghalaya, India
Re-Accredited by NAAC with Grade 'A' (2009)



Sl. No.	Category	Specification(s) required	Quantity	Company
1	Workstation (Computer)	OS: Free DOS, RAM: 128 GB DDR4, HDD/SSD:1TB, Graphic card: AMD Radeon Pro WX 7100/ NVidia Quadro P4000 8GB GDDR5, Cores: Minimum 16, Processor: Intel (Skylake X) core i9-7980XE / AMD RYZEN Threadripper 1950X, Cache: 8-16MB, Clock Speed: Minimum 3.4 GHz, Type: Multi-threading capability, Cooling system: Liquid Cooling, Optical Drive: DVD drive (R+WR), Keyboard: Yes (wired), Mouse: Yes (wired) Warranty: 3 years onsite	01	Assembled
2	Monitor	Monitor: LED 27 inch Warranty: 1 years onsite	01	Benq
3	Server	OS: Preloaded Windows Server Edition 2016, , CPU: Intel Xeon E3-1200 v6 3Ghz, RAM: up to 64 GB, Storage: up to 4-5 TB (hot swap compatible), Cores: 4-6, Clock speed: Minimum 2133 MHz, Optical Drive: DVD drive (R+WR), Keyboard: Yes (wired), Mouse: Yes (wired), Monitor: LED 19.5 inch Warranty: 1 years onsite	01	HP
4	Wifi Printer	Printing Type: Colour, Printing Technology: Laser, Scanner Type: Flat Bed, Print , Resolution: 9600x2400 DPI, Print Speed Black: 15 PPM, Print Speed Colour: 10 PPM Paper Size: A4, A5, B5, Legal, Letter, Warranty: 2 years	01	Epson
5	Operating system(s)	Windows 10 Pro (64 bit)- Academic (AE) Edition- One Time	25 licences	Microsoft
6	UPS	5 KVA with Back up for 3 hrs with 120 Ah batteries Mode: Online	01	Orient
7	Laptop	OS: Free DOS ,Core i5- 7 th Gen, RAM: 8 GB, Storage: 256GB(SSD) / 500GB-1TB(HDD) Screen size: 15.6 inch, GC: 4GB, Optical Drive: DVD drive (R+WR) Warranty: 1 years onsite	01	ACER
8	Computers (Desktops)	OS: Free DOS, Core i3-6 th Gen, RAM: 4 GB, Storage: 500 GB GC: Optional, With built in wireless connectivity, Keyboard (wired), Mouse (wired), Monitors: 19.5 inch, HD: optional. Warranty: 1 years onsite	01	ACER
9	MacBook Air	OS: Mac OS Sierra, RAM: 8GB, Storage: 256 GB SSD, Processor speed: 1.8 GHz Processor type: Intel core i5, Screen: 13 inch, GC: Intel HD Graphics 6000, Optical drive: No Warranty: 1 years onsite	01	Apple