भारतीय गैर न्यायिक

एक सौ रुपये

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ONE HUNDRED RUPEES

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भारत INDIA

INDIA NON JUDICIAL

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पश्चिमबङ्ग पश्चिम बंगाल WEST BENGAL

MEMORANDUM OF UNDERSTANDING

LORETO COLLEGE (Autonomous)
Kolkata, India
&
ST. EDMUND'S COLLEGE
Shillong, Meghalaya
(Affiliated to North Eastern Hill University, Shillong)

FOR
COLLABORATIVE HUMAN RESOURCE DEVELOPMENT (HRD)
& ACADEMIC ACTIVITIES

The Principal I/C
St. Edmund's College
Shillong - Meghalaya

The Principal I/C
St. Edmund's College
Shillong - Meghalaya

Teacher In-Charge
Loreto College
(Autonomous)
Kolkata-71

Loreto College (Autonomous), Kolkata, founded in 1912 by the Sisters of the Institute of the Blessed Virgin Mary (IBVM), is one of India's pioneering institutions for women's higher education. Inspired by the educational vision of Mary Ward, the College began as an extension of Loreto House, preparing young women for university examinations. It soon gained affiliation with the University of Calcutta, offering undergraduate and post graduate and teacher-training courses. Its B.Ed. Department, established in 1913, reflects the institution's long-standing commitment to professional education and women's empowerment.

With a rich legacy spanning more than a century, Loreto College has consistently pursued academic excellence, innovation and holistic education. The College has received several recognitions, including high grades from NAAC, recognition as a College with Potential for Excellence by the UGC, and ranking under the National Institutional Ranking Framework (NIRF). The College is an autonomous institution, enabling it to design and update its curriculum in keeping with emerging academic needs while maintaining its affiliation with the University of Calcutta.

Today, the College offers undergraduate programmes in Social Sciences Postgraduate studies including M.A. in English and Psychology, along with multidisciplinary, interdisciplinary, value-based and certificate courses. Its Women's Cell, established in 1996, has made a significant contribution to empowering women from disadvantaged backgrounds through education, literacy and vocational opportunities.

Loreto College also promotes research and academic engagement through its peer-reviewed e-journals, Peritia and the Loreto College Journal of Humanities and Social Sciences (LCJHSS). Supported by various corporate, philanthropic and social organisations, the College continues its mission of providing inclusive, value-based and empowering education, nurturing leadership, commitment and selfless service, while contributing meaningfully to the education and empowerment of women and the wider community.

St. Edmund's College
The Principal
I/C
Shillong - Meghalaya

Teacher In-Charge
Loreto College
(Autonomous)
Kolkata-71

AND

St. Edmund's College, Shillong, Meghalaya, herein after referred to as SEC, located at Old Jowai Road, Laitumkhrah, Shillong, Meghalaya since its inception on 24th May 1923 by the Christian Brothers of India with its headquarters in New Delhi has been a Centre for excellence in higher education. SEC has been catering to the needs of the academia from various parts of the country and abroad. SEC is one of the premier institutions of the North East of India and Meghalaya in particular. Since its inception, SEC has maintained its excellence by regularly introducing new courses, updating its infrastructure, achieving the highest academic records, and maintaining discipline of the students. The college has been accredited by NAAC and affiliated to NEHU. The college is also among the 26 colleges in India to receive prestigious STAR STATUS Award from the Department of Biotechnology, Government of India under its HRD programme.

Both LC and SEC are well organised established organizations and agree to share resources and expertise to promote basic sciences related research, human resource development and sharing of resources and expertise in broad areas envisioned in NEP2020.

Both LC and SEC agreed to abide by a memorandum of Understanding for sharing knowledge facilities for Human Resource Development as per clauses given below

SCOPE AND OBJECTIVES

Both organizations agree to undertake the following activities:

The parties agree that the objective of the present MoU is to establish a cooperation program to collaborate towards the formation of students, academics and researchers for the promotion and development of their respective areas of interest.

St. Edmund's College
The Principal
I/C
Shillong - Meghalaya

A. Nemaka

Teacher In-Charge
Loreto College
(Autonomous)
Kolkata-71

METHOD FOR ACHIEVING THE OBJECTIVES:

To achieve the objectives, both parties, in mutual agreement, shall develop cooperation programs and projects that will specify the commitments each of them is to make for the performance of said programs.

AREAS OF CO-OPERATION:

- Whereas LC and SEC recognize that the academic collaboration would be of mutual benefit and would provide strengths in research and education and their mutual interest in engaging themselves in academic cooperation. As per the purpose of the said agreement, the two parties shall:
- Research Collaborations: Faculty/Researchers/Students of LC and SEC can collaborate in future research projects that either involve working cooperatively with partner institutions and/or cover a research topic with an international component. Activities include, but are not limited to, efforts toward developing proposals for collaborative research, co-authoring publication, conducting joint research projects, or establishing joint research centers etc.
- Faculty Exchange with Partner Institutions: Faculty members of LC and SEC can travel between to participate in activities that can enhance their international / national experience and knowledge and to foster relations between the parties. Activities include, but are not limited to, delivering lectures, teaching a course, taking a sabbatical, acquiring skills for institutional governance, and developing collaborative research etc.
- Student Exchange with Partner Institutions: Students can be given an opportunity to travel among parties to participate in activities/events that will enhance their international / intercultural experience and knowledge.
- Promotion of integrated studies for related discipline: The parties can look at integrating an international/intercultural dimension into their teaching, research, and service functions of the university which would enable the students understanding on a global perspective.
- Cooperate in the exchange of information relating to their activities in teaching and research in fields of mutual interests; sharing best practices adopted by each parties; sharing of e-content between the parties; access to library and repository services, if possible.
- Conduct cultural projects, study tours, as mutually agreed in writing between the

St. Edmund's College
The Principal
I/C
Shillong - Meghalaya

Teacher In-Charge
Loreto College
(Autonomous)
Kolkata-71

parties prior to commencement of this activity.

To provide summer training for UG and PG students during their course and providing professional manpower to support the programme.

Provide academic interaction by delivering special lecturers at LC & SEC.

Organizing and participating in joint Symposia/ Conferences/ Workshop/ Short term refresher courses.

Promoting of peace building, Faculty Development, startups, entrepreneurship development and student development.

FUNDING:

- Expenses for airfare, transportation, room and boarding and personal expenses of exchange students, teachers or officers shall be covered by the respective institutions. Students will pay their registration, courses, or professional practices at their home university/institution, so that they can be recognized afterwards.
- Students, interns, and officers shall be responsible for requesting and obtaining lodging by inquiring with the university/institution, which shall provide every help necessary for them to obtain safe, convenient lodging arrangements.
- Financial expenses for (term visits) internships of professors and researchers, which will be arranged at the parties' request, as well as travel expenses, shall be covered by the requesting institution. No fees will be paid, as the assumption is that the professors / researchers remain in their positions at their home institution, which will continue to pay their salaries.
- Students, professors, and officers must acquire a medical insurance policy. The institutions may offer them advice in seeking appropriate insurance.

NO EMPLOYMENT RELATIONSHIP:

- The parties agree that this Agreement shall not be construed in any manner as establishing any kind of partnership or bond of a labour nature between them. Thus, in all activities stemming from the present MoU and from subsequent specific action plans, the parties are in the understanding that, in all cases, employment relationships shall remain in force between the employing institution and its respective personnel.

CREDITS / ACCREDITATION:

- Credits and grades shall be awarded in accordance with the academic achievement policies in force at the Institution / Host University/Government. However, the

Teacher In-Charge
Loreto College
(Autonomous)
Kolkata-71

home university / Institution reserves the right to accept or reject any accreditation leading to an academic degree.

- The Host University / Institution shall issue a certification recognizing the grades obtained, as well as the hours invested, or projects/papers completed by the students.

RIGHTS AND DUTIES:

- The host university / Institution is committed to counseling and supporting exchange students through advice on academic and administrative procedures, as well as to foster their integration, inviting and encouraging guest students to become involved in student life.
- The institutions shall act as facilitators, but they will have no obligation whatsoever in terms of the actions, behaviors or financial aspects of the students/participants involved in the exchange.
- The students/participants shall enjoy the same rights and privileges as regular students/faculty and shall observe the norms and rules of the Host University / Institution and in the host country. Any violation of the laws of the receiving country and/or the rules of the Host University / Institution by an exchange participant shall be grounds for the immediate termination of the privileges in the context of this Agreement.
- The host institution agrees to assist to provide boarding, lodging and necessities and to provide work space, library, and laboratory facilities as appropriate.

AUTONOMY:

- This agreement is a statement of intentions and does not involve, in any instance whatsoever, any financial obligations between the subscribing institutions.

TERM:

- This MoU shall be effective for a period of three (3) years from the date of execution of this agreement and shall be automatically renewed thereafter for another five (5) years unless a written notice to terminate or amend this agreement is given to the other parties six (6) months in advance.
- It is expressly agreed that neither party shall be liable for damages that they might cause each other because of a forceful suspension of a collaboration program. Causes for forceful suspension must be explicitly set forth in the action plans.

LC & SEC

St. Edmund's College
The Principal
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Shillong - Meghalaya

Teacher In-Charge
Loreto College
(Autonomous)
Kolkata-71

CONFLICT RESOLUTION:

- Any dispute resulting from the interpretation or application of this Agreement shall be settled through direct negotiation and common agreement by the persons delegated to such end by each university / Institution. Either party may propose to the other a modification of the Agreement at any time in writing.

ACTION PLANS:

- Every work program or specific activity that is agreed upon between both institutions shall be defined through an action plan, which shall be under the responsibility of two individuals, appointed respectively by each university / Institution, and which shall define the following aspects:
  - I. Foundations or considerations that warrant the plan for inter-institutional collaboration.
  - II. Objective of the action plan for inter-institutional collaboration.
  - III. General conditions of the plan.
  - IV. Academic conditions of the plan.
  - V. Administrative and organizational conditions of the plan.
  - VI. Duration of the protocol.
  - VII. Intellectual property.
  - VIII. Differences between the parties.
  - IX. Development of the collaboration project.
  - X. Project and/or program to be carried out.
  - XI. Financial budget.
  - XII. Reference to the subject of medical insurance and information.

CONFIDENTIALITY:

- Each of the parties accepts and declares that every information from the other party is of a confidential nature, is the exclusive property of the latter and has been or will be disclosed to the former solely with the purpose of enabling the full accomplishment of the present Agreement. For this reason, every piece of information provided by one party to the other before signing this Agreement and/or during its performance must be kept confidential and therefore may not be disclosed to any third parties.

AMENDMENTS:

- The parties may amend or amplify this Agreement through agreements in writing to that effect. Said amendments or additions will be binding on the signatories as of

St. Edmund's College
The Principal
I/C
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A. Nicola

Teacher In-Charge
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Kolkata-71

the date of their signature. The parties may not assign, in whole or in part, the performance of the present MoU to any third party, except through prior and express authorization in writing by both.

And since both parties agree regarding the content of the present document, and as a token of conformity, we sign it in two counterparts, both of which will be considered originals.

This Agreement shall be considered in effect upon the signatures of all representatives.

Contact persons shall be:

Dr. Sanhita Sanya;
9830299067
Email: ssanyal@loretocollege.in

Prof Sumit Deb
IQAC Coordinator
St. Edmund's College
P.O. Laitumkhrah Shillong – 793 003, Meghalaya,
Phone: 9863023788
Email: debsumit65@gmail.com

IN WITNESS WHEREOF, the authorized representative(s) of LC and SEC have executed two (2) copies of this Agreement.

Signatories:-

Dr. Sr. A. Nirmala
Teacher in Charge
Loreto College (Autonomous)
Kolkata
Date

Teacher In-Charge
Loreto College
(Autonomous)
Kolkata-71

Br. Sunil Britto Principal (i/c)
St. Edmund's College
Meghalaya
Shillong
Date 31/10/25

St. Edmund's College
The Principal
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Dr. Amrta Dasgupta
IQAC Co-ordinator
Loreto College (Autonomous)
Kolkata
Date

IQAC CO-ORDINATOR
LORETO COLLEGE
KOLKATA 700 071

VP (Academics)

S. Adhikari
IQAC

Dr. Ranjita Dawn
Assistant Professor
Loreto College (Autonomous)
Kolkata
Date