

നോൺ ജുഡീഷ്യൽ

NON JUDICIAL

₹100

₹100

കേരള സർക്കാർ
GOVERNMENT OF KERALA

e-Stamp

e-Stamp Serial Number : 202627000004789284

Verification Code : 180513252V

Govt. Reference No.(GRN) : KL030808858202627E
Purpose : Bond
Amount of Stamp Paper Purchased in Numeral : ₹100
Amount of Stamp Paper Purchased in Words : Rupees One Hundred
Stamp Paper Purchased on : 03/10/2026 10:49:13
First Party Name : The Principal
First Party Address : Rajagiri College of Social Sciences (Autonomous),
Rajagiri P.O, Kalamassery, Cochin - 683104, Kerala,
India.
Second Party Name : The Principal
Second Party Address : St. Edmunds College, Old Jowai Road, P.O.
Laitumkhrach, Shillong - 793 003, Meghalaya, India
Vendor Code & Name : 11112215 - ATHIRA M A
Treasury Code & Name : 1111 - STAMP DEPOT, Ernakulam

Please write or type below this line

MEMORANDUM OF UNDERSTANDING (MoU)

Between

Rajagiri College of Social Sciences (Autonomous), Keralam, India

and

St. Edmund's College, Shillong, Meghalaya, India

This Agreement is made on the 3rd October, 2026 between Rajagiri College of Social Sciences (Autonomous), India represented by its Principal, Dr. Fr. Saju M. D., CMI. (hereinafter referred to as "RCSS") as the first party and St. Edmund's College, Shillong, Meghalaya, India represented by its Principal, Br. Sunil Britto (hereinafter referred to as "SEC") as the second party.

Principal

Rajagiri College of Social Sciences
(Autonomous), Kalamassery

Principal

St. Edmund's College,
Shillong, Meghalaya



This can be verified by https://estamp.treasury.kerala.gov.in/index.php/estamp_search using e-Stamp Serial Number and Verification Code.

In case of any discrepancy, please inform the competent authority.

ATHIRA M. A.
STAMP VENDOR
THRIKKAKARA

PURPOSE

Whereas

- a) **Rajagiri College of Social Sciences (Autonomous)**, hereinafter referred to as RCSS, located at Rajagiri P.O., Kalamassery, Kerala, India, is an autonomous institution affiliated to Mahatma Gandhi University, Kottayam and is committed to excellence in higher education, research, social responsibility and community engagement. Established in 1980 and managed by the CMI Congregation, RCSS offers undergraduate, postgraduate and doctoral programmes in various disciplines and has been accredited with A++ Grade by the National Assessment and Accreditation Council (NAAC).
- b) **RCSS** is desirous of associating with **SEC** in various areas as discussed in the purview of this MoU, which will be mutually beneficial to both institutions.

Whereas

- a) **St. Edmund's College, Shillong, Meghalaya**, herein after referred to as SEC, located at Old Jowai Road, Laitumkhrah, Shillong, Meghalaya since its inception on 24th May 1923 by the Christian Brothers of India with its headquarters in New Delhi has been a Centre for excellence in higher education. SEC has been catering to the needs of the academia from various parts of the country and abroad. SEC is one of the premier institutions of the North East of India and Meghalaya in particular. Since its inception, SEC has maintained its excellence by regularly introducing new courses, updating its infrastructure, achieving the highest academic records, and maintaining discipline of the students. The college has been accredited by NAAC with Grade 'A' and affiliated to NEHU. The college is also among the 26 colleges in India to receive prestigious STAR STATUS Award from the Department of Biotechnology, Government of India under its I-IRD programme.
- b) **SEC** is desirous to associate with **RCSS** on various areas as discussed in the purview of this MOU, which will be mutually beneficial to both organizations.

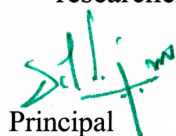
That, relying on the principle of good faith, by virtue of which they will carry out all the possible actions for their due fulfilment,

And relying also on their common bonds and concerns, they state their interest in strengthening their relationships through academic cooperation, and for this end they are of one accord in entering this MoU.

NOW THEREFORE THIS MEMORANDUM OF UNDERSTANDING WITNESSES AS FOLLOWS

1. OBJECTIVE:

- a) The parties agree that the objective of the present MOU is to establish a cooperation program in order to collaborate towards the formation of students, academics and researchers for the promotion and development of their respective areas of interest.


Principal

Rajagiri College of Social Sciences
(Autonomous), Kalamassery





Principal
St. Edmund's College,
Shillong, Meghalaya

2. METHOD FOR ACHIEVING THE OBJECTIVES:

- a) In order to achieve the aforementioned objectives, both parties, in mutual agreement, shall develop cooperation programs and projects that will specify the commitments each of them is to make for the performance of said programs.

3. AREAS OF CO-OPERATION:

- a) Whereas, **RCSS** and **SEC** recognize that the academic collaboration would be of mutual benefit and would provide strengths in research and education and their mutual interest in engaging themselves in academic cooperation. As per the purpose of the said agreement, the two parties shall:
- i. **Research Collaborations:** Faculty/ Researchers/ Students of RCSS and SEC can collaborate in future research projects that either involve working cooperatively with partner institutions and or cover a research topic with an international component. Activities include, but are not limited to, efforts toward developing proposals for collaborative research, co-authoring publication, conducting joint research projects, or establishing joint research centres etc.
 - ii. **Faculty Exchange with Partner Universities:** Faculty members of RCSS and SEC can travel between to participate in activities that can enhance their international/ national experience and knowledge and also to foster relations between the parties. Activities include, but are not limited to, delivering lectures, teaching a course, taking a sabbatical, acquiring skills for institutional governance and developing collaborative research etc.
 - iii. **Student Exchange with Partner Universities:** Students can be given an opportunity to travel among parties to participate in activities/ events that will enhance their international/ intercultural experience and knowledge.
 - iv. **Promotion of integrated studies for related studies:** The parties can look at integrating an international/ intercultural dimension into their teaching, research, and service functions of the university which would enable the students understanding on a global perspective.
 - v. Cooperate in the exchange of information relating to their activities in teaching and research in fields of mutual interests; sharing best practices adopted by each parties; sharing of e-content between the parties; access to library and repository services, if possible.
 - vi. Conduct cultural projects, study tours, as mutually agreed in writing between the parties prior to commencement of this activity.


Principal
Rajagiri College of Social Sciences
(Autonomous), Kalamassery




Principal
St. Edmund's College,
Shillong, Meghalaya

4. FUNDING:

- a) Expenses for airfare, transportation, room and board and personal expenses of exchange students, teachers or officers shall be covered by each individual. Students will pay their registration, courses or professional practices at their home university, so that they can be recognized afterwards.
- b) Students, interns and officers shall be responsible for requesting and obtaining lodging by inquiring with the university, which shall provide every help necessary for them to obtain safe, convenient lodging arrangements.
- c) Financial expenses for (term visits) internships of professors and researchers, which will be arranged at the parties' request, as well as travel expenses, shall be covered by the requesting institution. No fees will be paid, as the assumption is that the professors/ researchers remain in their positions at their home institution, which will continue to pay their salaries.
- d) Students, professors and officers must acquire a medical insurance policy. The universities may offer them advice in seeking appropriate insurance.

5. NO EMPLOYMENT RELATIONSHIP:

- a) The parties agree that this Agreement shall not be construed in any manner as establishing any kind of partnership or bond of a labour nature between them. Thus, in all activities stemming from the present MOU and from subsequent specific action plans, the parties are in the understanding that, in all cases, employment relationships shall remain in force between the employing institution and its respective personnel.

6. CREDITS / ACCREDITATION:

- a) Credits and grades shall be awarded in accordance with the academic achievement policies in force at the Institution / Host University / Government. However, the home university / Institution reserves the right to accept or reject any accreditation leading to an academic degree.
- b) The Host Institution shall issue a certification recognizing the grades obtained, as well as the hours invested or projects/papers completed by the students.

7. RIGHTS AND DUTIES:

- a) The Host Institution is committed to counselling and supporting exchange students through advice on academic and administrative procedures, as well as to foster their integration, inviting and encouraging guest students to become involved in student life.


Principal
Rajagiri College of Social Sciences
(Autonomous), Kalamassery




Principal
St. Edmund's College,
Shillong, Meghalaya

- b) The institutions shall act as facilitators, but they will have no obligation whatsoever in terms of the actions, behaviours or financial aspects of the students / participants involved in the exchange.
- c) The students / participants shall enjoy the same rights and privileges as regular students/ faculty, and shall observe the norms and rules of the Host Institution and in the host country. Any violation of the laws of the receiving country and / or the rules of the Host Institution by an exchange participant shall be grounds for the immediate termination of the privileges in the context of this Agreement.
- d) The host institution agrees to assist to provide boarding, lodging and necessities and to provide work space, library and laboratory facilities as appropriate.

8. AUTONOMY:

- a) This agreement is a statement of intentions and does not involve, in any instance whatsoever, any financial obligations between the subscribing institutions.

9. TERM:

- a) This MoU shall remain effective for a period of five (5) years from the date of execution of this Agreement. Upon expiry of the said period, the MoU may be renewed for a further period only upon the mutual consent of both parties, confirmed in writing. The MoU shall not be automatically renewed upon expiry of the initial five-year term.
- b) It is expressly agreed that neither party shall be liable for any damages arising from the suspension of a collaboration programme due to circumstances beyond its reasonable control. The circumstances warranting such suspension shall be explicitly set forth in the relevant action plans.

10. CONFLICT RESOLUTION:

- a) Any dispute resulting from the interpretation or application of this Agreement shall be settled through direct negotiation and common agreement by the persons delegated to such end by each university / Institution. Either party may propose to the other a modification of the Agreement at any time in writing.


Principal

Rajagiri College of Social Sciences
(Autonomous), Kalamassery




Principal

St. Edmund's College,
Shillong, Meghalaya

11. ACTION PLANS:

a) Every work program or specific activity that is agreed upon between both institutions shall be defined through an action plan, which shall be under the responsibility of two individuals, appointed respectively by each university / Institution, and which shall define the following aspects:

1. Foundations or considerations that warrant the plan for inter-institutional collaboration;
2. Objective of the action plan for inter-institutional collaboration;
3. General conditions of the plan;
4. Academic conditions of the plan;
5. Administrative and organizational conditions of the plan;
6. Duration of the protocol;
7. Intellectual property;
8. Differences between the parties;
9. Development of the collaboration project;
10. Project and/or program to be carried out;
11. Financial budget;
12. Reference to the subject of medical Insurance and information.

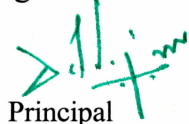
12. CONFIDENTIALITY:

a) Each of the parties accepts and declares that every information from the other party is of a confidential nature, is the exclusive property of the latter and has been or will be disclosed to the former solely with the purpose of enabling the full accomplishment of the present Agreement. For this reason, every piece of information provided by one party to the other before signing this Agreement and/or during its performance must be kept confidential and therefore may not be disclosed to any third parties.

13. AMENDMENTS:

a) The parties may amend or amplify this Agreement through agreements in writing to that effect. Said amendments or additions will be binding on the signatories as of the date of their signature. The parties may not assign, in whole or in part, the performance of the present MOU to any third party, except through prior and express authorization in writing by both of them.

And since both parties are in agreement regarding the content of the present document, and as a token of conformity, we sign it in two counterparts, both of which will be considered originals.

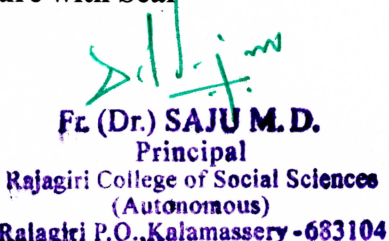

Principal

Rajagiri College of Social Sciences
(Autonomous), Kalamassery




Principal

St. Edmund's College,
Shillong, Meghalaya

NAME AND DESIGNATION OF THE SIGNATORY Name: Br. Sunil Britto Designation: Principal Institution Name: St. Edmund's College, Shillong, Meghalaya, India	NAME AND DESIGNATION OF THE SIGNATORY Name: Fr. Dr. Saju M. D. CMI Designation: Principal Institution Name: Rajagiri College of Social Sciences (Autonomous), Kalamassery, Kochi, India
Signature with Seal 	Signature with Seal 
NAME AND DESIGNATION OF WITNESS Name: SAMRAT ADHIKARI Designation: Assoc. prof & HEAD	NAME AND DESIGNATION OF WITNESS Name: Dr. Kiran Thampi Designation: Associate Professor
Signature 	Signature 
Place: Shillong Date: 3/10/26	Place: Kochi Date:
Official Seal 	Official Seal 


 Principal
 Rajagiri College of Social Sciences
 (Autonomous), Kalamassery


 Principal
 St. Edmund's College,
 Shillong, Meghalaya