

### **Minutes of the Department meeting**

A department meeting was held on the 01<sup>st</sup> July, 2023 at 12:30 P.M in the Department Staff room with all the faculty members of the department.

The agenda of the meeting:

#### **International Seminar**

The Department have decided to organized an International Seminar cum webinar on the topic “Climate Change: A Global, National and Local Agenda” in collaboration with NABARD and IQAC Cell of the College.

1. The tentative date for the seminar 16<sup>th</sup> and 17<sup>th</sup> August 2023, to be held at the College Auditorium.
2. The Programme will be funded by NABARD amounting to Rs 100000/- and rest will bear by the college
3. Tentative Chief Guest will be our Chief Minister Shri. Conrad K Sangma (confirmation by 8/8/2023) and standby Chief Guest will be Director of NABARD
4. Internet connection for the Seminar will be arrange along with the Biotechnology Department
5. Tentative Programme

#### **16/8/2023**

- Registration 8:30 to 9:30 AM
- Inaugural programme will start at 10:00 AM
- Will Have 4 (four) technical sessions- Two (2) offline and Two (2) Online
- 12:00-1:00 PM
  - Dr Arun Bhakta Shreshtha
  - Dr Bremly Lyngdoh
- 3:00-4:00 PM
  - Students Presentation (Geography and Environmental Science)

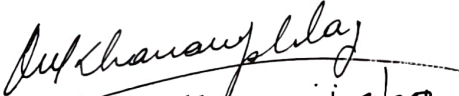
#### **17/8/2023**

- 9:30-11:15
  - Prof Sunil Kumar De
  - Prof B K Tiwari
- 11:30-2:30 (Online)
  - Prof Keshav Prashad Pandel
  - MrNababrata Bhattacharjee
- 3:30-4:00
  - Valedictory Programme

6. Sir Bertrand – Website main Pamphlet

7. NCC will be needed if Chief Minister in available to attend

8. Digital Record for both online and offline mode directly fed to the Laboratory (Geography)
9. Invitation of 10 students from Environmental science, Botany and Zoology Department and 5 students each from St. Mary's, Umshyrpi, Synod and UCC College along with one teacher.
10. Bank Transfer details will be through Sir Monotosh for payment to Resource Persons
11. On the 17<sup>th</sup> August 2023, there will be four technical sessions and a Valedictory Programme
12. Publicity will handle by Sir Gideon Kharkongor
13. Presentation for the Chief Guest and resource Persons- Mementos from the college and saplings will be arranged by Sir Mark Ford
14. Stationery and Printing- All will be done at Print and Publish Agency
15. Students' Volunteers has been arranged from the department of Geography
16. Food will be ordered and packed from the college canteen

  
O.M. Kharmawphlang 06/07/23  
HOD