

A Report on Value Added Course

Topic: 'Application of Book-keeping & Accounting'

Date: 22nd August to 27th August, 2022

Time: 1:45pm to 2:45 pm

Venue: The Department of Commerce, St. Edmund's College, Shillong

No of participants: 81

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The aim of the course was to impart the basic accounting knowledge on book-keeping and accounting to the participants and the application of the subject in their daily life.

The entire course was designed and divided into different topics and the classes were taken by the faculty members of the Commerce Department.

The resource persons were Prof. Goutam Deb (HOD), Dr. Dipankar Shome and Prof. Ruchita Chakraborty and the course was attended by students from the departments of Commerce, BSW and BCA .

The participants were involved actively in problem solving, in group discussion , in MCQ test followed by questioner session. The participants were provided with study materials on relevant topics.

The objectives of the Value Added Course are achieved after receiving positive response through feedback from the participants and this motivated us to organise more such programmes in future and which would benefit the students immensely.

Program Schedule

22 nd August 2022 , Time:- 1:50 pm: Inaugural session

Speech by the Guests

27nd August , Time:- 2:50 pm: Valedictory Session

Date	Timing	Topics	Resource Person
22 nd August,2022	1:45pm-2:45pm	Basics of Accounting	Prof. Goutam Deb
23rd August,2022	1:45pm-2:45pm	Journal entries and Ledger Accounts	Prof. Goutam Deb
24 th August,2022	1:45pm-2:45pm	Cash Book	Dr. Dipankar Shome
25 th August,2022	1:45pm-2:45pm	Subsidiary Books	Dr. Dipankar Shome
26 th August,2022	1:45pm-2:45pm	Receipts & payments; Payments	Prof. Ruchita Chakraborty
27 th August,2022	1:45pm-2:45pm	Income & Expenditure Accounts	Prof. Ruchita Chakraborty

Prof. Goutam Deb, Dr. Dipankar Shome
and Prof. Ruchita Chakraborty.

(Organizing faculty)

Goutam Deb
(Head, Department of Commerce, SEC)