

# POLICY FOR GIRLS' HOSTELS



**ST. EDMUND'S COLLEGE  
SHILLONG**



St. Edmund's College

**POLICY FOR GIRLS' HOSTEL**

Shillong

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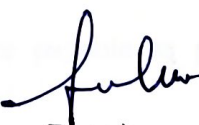
  
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## **1. Introduction**

St. Edmund's College, Shillong, provides residential accommodation for female students in its Girls' Hostel. This policy outlines the guidelines, regulations, and expectations for students residing in the hostel. The hostel aims to foster a conducive environment for academic pursuits, personal growth, and community living.

## **2. Eligibility and Admission**

2.1. Eligibility: Admission to the Girls' Hostel is open to female students who have secured admission to St. Edmund's College and possess a good academic record.

2.2. Admission Process: The hostel follows a merit-based admission process, considering academic performance and availability of rooms.

2.3. Duration of Stay: Hostel accommodation is initially granted for one academic year and is subject to renewal based on the student's academic progress and adherence to hostel rules.

## **3. Hostel Facilities and Services**

3.1. Accommodation: The hostel provides single occupancy rooms with basic amenities such as beds, wardrobes, study tables, and chairs.

3.2. Common Areas: Common areas include a dining hall, common room, and laundry facilities.

3.3. Services: The hostel offers essential services like mess facilities, housekeeping, and security.

3.4. Rules Regarding Facilities: Students are expected to use hostel facilities responsibly and maintain cleanliness.

## **4. Fees and Payments**

4.1. Fee Structure: The hostel fee covers accommodation, meals, and other essential services.

4.2. Payment Schedule: Hostel fees are payable as per the specified schedule, with clear instructions for payment modes.

4.3. Refunds: Refund policies, if any, are clearly outlined.

## **5. Hostel Rules and Regulations**

5.1. Academic Discipline: Students are expected to prioritize their studies and maintain good academic performance.

5.2. Hostel Timings: Specific timings for entry, exit, and study hours will be communicated.



5.3. Visitors: Regulations regarding visitors, including visiting hours and procedures, are established.

5.4. Conduct and Behavior: Students are expected to maintain decorum, respect for fellow residents, and adherence to college rules and regulations.

5.5. Curfew: A curfew is imposed for the safety and security of residents.

5.6. Electronic Devices: Guidelines for the use of electronic devices within the hostel premises are specified.

5.7. Mess and Dining: Rules regarding mess timings, food wastage, and dining etiquette are outlined.

5.8. Health and Hygiene: Students are responsible for maintaining personal hygiene and adhering to hostel cleanliness standards.

5.9. Security: Security measures implemented for the hostel's safety are communicated.

5.10. Grievance Redressal: A mechanism for addressing student grievances is established.

## **6. Disciplinary Action**

6.1. Violations: Any violation of hostel rules may lead to disciplinary action, including warnings, fines, or expulsion.

6.2. Disciplinary Committee: A disciplinary committee will handle cases of misconduct.

## **7. Hostel Committee**

7.1. Formation: A hostel committee comprising representatives from the college administration and students will oversee hostel management.

## **8. General Provisions**

8.1. Amendments: The hostel policy is subject to modification.

8.2. Interpretation: The hostel warden's interpretation of the policy shall be final.

By accepting accommodation in the Girls' Hostel, students agree to abide by the rules and regulations outlined in this policy and details as given in the Hostel Prospectus