

RESEARCH POLICY



ST. EDMUND'S COLLEGE,

SHILLONG

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1.INTRODUCTION

St. Edmund's College, Shillong, continually strives to achieve academic excellence through quality education, research, and innovation. To achieve this objective, the College is motivated to strengthen research and innovation among the faculty members and students by putting in place support systems for enabling such research and innovation activities. The support systems outlined in this Policy are also aimed at retaining and motivating the faculty to actively contribute towards achieving the research goals of the College.

2.SHORT TITLE AND APPLICATION

2.1. The policy document outlined here will hence be referred to as "St. Edmund's College Policy on Research- 2021".

2.2. This document shall be effective from the date of approval by the Executive Committee of the College.

3. APPLICABILITY

This Policy shall be applicable to all researchers and research and Innovation related activities of the College. These shall include:

3.1. All staff of the College (permanent and/or probationary), irrespective of the nature of the position held, who are active in academic activities including, but not limited to, teaching, research, or any such role(s) put in place for support of research-related activities in the College.

- 3.2. All current/bonafide students of the College.
- 3.3. All faculty, mentors and guides within the College who are associated with the research activities of the College.
- 3.4. All academic departments of the College.

4.OBJECTIVES

- 4.1 To create support structures for promoting quality research in the College
- 4.2 To facilitate research and innovation of the highest standard and competitive quality.
- 4.3 To facilitate interdisciplinary and multidisciplinary research.
- 4.4 To ensure quality of research outputs by establishing appropriate committees.
- 4.5 To recognize the research outputs/achievements of staff and students.
- 4.6 To accelerate research promotion by providing appropriate incentives to staff and students for quality research outputs.

5.RESEARCH PROMOTION

5.1 Research Support for Faculty

5.1.1 Institutional Research Fund

The College shall set up an Institutional Research Fund to encourage the faculty members to engage in research/innovation -related activities within the College for achieving outcomes such as:

- a. Research article publications
- b. Book/ Book Chapter publications
- c. Collaborations with institutions of repute
- d. Patents

Such institutional funds will provide financial assistance to individual faculty or a team of faculty as 'seed money' to support and encourage initiation of research activities in the College.

5.1.2 Constitution of Institutional Research Committee

The Institutional Research Committee (IRC) shall oversee the implementation and execution of the Institutional Research Funds in the College

5.1.2.1 Composition of the Institutional Research Committee.

Ex-officio members

Secretary	-	Chairman
Principal	-	Member Secretary
Vice-Principal (Academics)	-	Member
Finance Officer	-	Member

Co-opted members

IQAC Coordinator	-	Member
Research and Development Cell (In-Charge)	-	Member
Academic members	-	Members (3)

(Faculty having excellent track record in research from the College/University, nominated by the Chairman)

5.2. Extra-mural Funding for Research

The College shall encourage and support faculty members to apply for research grants and research infrastructure to external funding agencies. The faculty should also include 15% of the total project outlay as overheads for utilizing the shared services/resources of the College.

5.3 Incentives for Faculty to accelerate Research Promotion

The College shall put in place incentives for motivating the faculty to contribute towards achieving the research goals of the institution.

5.3.1. Incentives for Research outcomes

Faculty members, who successfully publish journal articles/book chapters/books as Principal Investigator (PI) or Co-PI, with St. Edmund's College listed as the Primary institution, shall be provided with incentives after ascertaining parameters regarding the reputation of the journal and publishing house, as per UGC-CARE list and SCImago Journal Rankings. Such incentives will not be provided for research outcomes in which St. Edmund's College is not listed as the Primary institution or the faculty member is not the PI or Co-PI.

5.3.2. Incentives for participation in Conferences/Seminars/Symposia

To encourage the participation of faculty members in conferences/seminars/symposia, etc., the College will provide registration fees to the members for presenting research outcomes in which St. Edmund's College is listed as the Primary institution. Such incentives will not be provided for presenting research outcomes in which St. Edmund's College is not the Primary institution. Academic leave for attending conferences/seminars/symposia will be provided to the faculty, subject to the approval by the competent authority. The college shall, however, not aid with TA/DA and faculty members are encouraged to apply for such assistance from external funding agencies. Such funding, if received, will not be considered as extra-mural project funds.

5.3.3. Faculty Appraisal

The College shall put in place an appraisal system, which forms part of the Faculty Self- Appraisal, for rewarding and encouraging faculty members to contribute towards research activities.

5.3.4. Research Consultancy

The College shall allow Faculty members to engage in Research Consultancies provided such consultancies do not interfere with the discharge of their duties assigned by the College. The Consultancies shall be undertaken only with prior approval Executive Committee of the College. Faculty members may spend a

maximum of one day per week on the approved Consultancies. Consultancies that interfere with the discharge of responsibilities in the College will not be approved.

6.RESEARCH SUPPORT FOR STUDENTS

The College shall introduce a scheme for “Student Research/Innovation Training” for promoting the spirit of research and innovation among the undergraduate students of the College and encourage them to be involved with the research activities of the College.

7.COMPLIANCE OF RESEARCH ETHICS

The Institutional Research Committee shall ensure the adherence of good research practices and research ethics in the College. These will include basic research ethics and academic honesty in the conduct and dissemination of research-related activities in the College by faculty members and students.

Constitution of an Institutional Bio-Safety and Ethics Committee which will ensure compliance with existing legislation/guidelines/codes for research practices in Sciences, Social Sciences and Humanities as issued from time to time by the University Grants Commission (UGC), Department of Science and Technology (DST), Department of Biotechnology (DBT), Indian Council of Social Science Research (ICSSR) and other governing agencies.

Compliance with the University Grants Commission (UGC) Regulations on Promotion of Academic Integrity and Prevention of Plagiarism in Higher Educational Institutions, 2018.

8.AMENDMENTS

This Policy may be subject to periodic reviews for rectification, if required, and to include feedback received from stakeholders, impact analysis and deliberations of the focus group constituted by the Institutional Research Committee.